

KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD
MEETING MINUTES
January 22, 2021

A regular board meeting of the Applied Behavior Analyst Licensing Board was held at the Department of Professional Licensing (DPL) at 500 Mero St, Frankfort, KY 40601 via Zoom on January 22, 2021.

MEMBERS PRESENT

Dr. Erick Dubuque
Jennifer Salvina
Jennifer A. Tucker
Allan Allday
Ashley Ratliff
Kirsti Singer

DPL STAFF

Jamar Carter, Boards & Commissions Support SPC
Dr. Michael Newman, Commissioner
Bryan Morrow, Board Attorney (OLS)
Megan Norton, Boards & Commissions Support SPC

MEMBERS ABSENT

Sonya Havel

GUEST

CALL TO ORDER

Board Chair, Erick Dubuque called the meeting to order at 10:10 a.m.

NEW MEMBER SWORN-IN

Newly appointed board member Jennifer A. Tucker was sworn-in by Boards & Commissions Support Specialist Megan Norton.

APPROVAL OF MINUTES

Allan Allday made a motion to approve the meeting minutes from the November 20, 2020 meeting. Kirsti Singer second the motion, & it carried.

FINANCIAL STATEMENTS

The board reviewed the financial statements for the month of November & December 2020.

DPL REPORT

Dr. Newman informed the board on SB150, the start of the 2021 Legislative Session and the COVID-19 vaccine memo

LEGAL COUNSEL

No Report at this time

OLD BUSINESS

The board discussed ABA billing for temporary credential holders and determined that the board has no say over third-party billing.

Board formed an Education Eligibility Standards Committee made up of Allan Allday, Jennifer Salvina & Kirsti Singer.

Jennifer Salvina presented the board with a draft of the Kentucky ABA Newsletter.

The board discussed the discrepancy of the Online License Verification & Active License Directory available via ABA website.

A motion was made Jennifer Salvina to send a memo to ALL licensees on the necessary steps to be displayed in a public search. Kirsti Singer second the motion & the motion carried.

NEW BUSINESS

The board continued to discuss the COVID-19 memo, board member concerns, jurisdiction and some FAQ's that could possible arise in the ABA field.

Dr. Erick Dubuque discussed incorporating the BACB Code of Ethics into the board's Code of Ethics.

LICENSURE STATUS REPORT

Boards & Commissions Support Specialist Jamar Carter presented to the Board for review. The report showed there are currently four hundred (400) active licenses: three hundred and eighty-two (382) active behavior analysts; eleven (11) active assistant behavior analysts; and five (5) active licensed temporary behavior analysts, two (2) Active-Active Not Eligible to practice licensed temporary behavior analyst, two (2) temporary registered telehealth behavior analyst and zero (0) temporary behavior analyst assistants.

SUPERVISION COMPLIANCE REPORT

The Supervision Compliance Report was presented to the Board for review. The report showed two (2) reports due

- Assistant Behavior Analyst
 - Due 1/26/2021
 - Submitted 1/11/2021
 - Accepted & approved
- Assistant Behavior Analyst
 - Due 1/26/2021

Reminder notification sent via email to licensee, if invalid, all documents will be sent via certified to address on file.

APPLICATIONS COMMITTEE

The applications committee made the following recommendations for sixteen (16) Licensed Behavior Analyst Applications.

Bautista, Rebecca – LBA	Kidd, Kathryn D. – LBA Ratified Approval 12/22/2020
Chappell, Theodore H. – LBA	McIntosh, Emily A. – LBA- Ratified Approval 12/22/2020

Danks, Kristen M. – LBA- Ratified Approval 1/5/2021	McMackin-Perry, Karlee M. – LBA Ratified Approval 1/20/2021
Drye, Kathryn N. – LBA- Ratified Approval 12/10/2020	Miller, Elizabeth R. – LBA- 12/14/2020
Ellenburg, Tristina M. – LBA – Ratified Approval 12/10/2020	Moore, Hannah M. – LBA – 1/5/2021
Hager, Samantha B. – LBA – Ratified Approval 12/10/2020	Schultz, Megan L. – LBA – Ratified Approval 12/10/2020
Short, Elizabeth N. – LBA- Ratified Approval 12/22/2020	
Wells, Angel L. – LBA- Ratified Approval 12/22/2020	
Zimmerman, Evan R. – LBA - Ratified Approval 12/22/2020	

Kirsti Singer made a motion to accept the applications committee recommendations, Jennifer Tucker second the motion & the motion carried.

COMPLAINTS COMMITTEE

- 2020ABA0001
 - Tabled
- 2020ABA00002
 - Letter requesting additional information RTS 10/29/2020
- 2020ABA00008
 - Dismiss with caution

A motion was made by Jennifer Salvina to accept the complaints committee recommendation, Jennifer Tucker second the motion & the motion carried.

APPROVAL PER DIEM

Jennifer Salvina made a motion to approve per diem for all eligible members attending today's board meeting. Ashley Ratliff second the motion, and the motion carried.

NEXT MEETING:

The board will meet again on Friday February 26, 2021 at 500 Mero St. Frankfort, KY 40601, The Mayo-Underwood Building. The Applications and Complaints Committees will meet prior, at 9:00 a.m. with the board meeting to follow at 10:00 a.m.

ADJOURN

Kirsti Singer made a motion to adjourn at 12:20 p.m. having no further items of discussion. The motion was second by Jennifer Tucker and the motion carried.